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DD/ST# 1495-68

ORL-310-68

4 APR 1968

12.6

MEMORANDUM FOR THE RECORD

SUBJECT: R&D Equipment Test Plans

1. A meeting was held in the office of the Director of ELINT on 29 March on the subject of this memorandum. Present for the discussion were the following:

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Mr. George C. Miller, D/OEL

DD/OEL

SA/DD/S&T

C/CT/OML

DC/GSD/OEI

C/GSD/OEI

2. Mr. Miller stated that he wanted a careful examination made of our needs for R&D Equipment testing ending with the preparation of a Notice on the subject.

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[redacted] had been invited to attend the meeting because of his past interest and experience and the fact that the Project Officers Handbook treats this subject in part. [redacted] was invited to share his views on the need for having test plan requirements placed into R&D contracts at the time of initiation rather than later calling upon the contractor to conduct tests which in nearly every case is more expensive. In either instance, however, [redacted] noted that well defined test procedures to demonstrate performance are expensive.

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3. The meeting concluded with the following actions:

a. Staff will be responsible for the preparation of the Notice, but they will rely upon inputs received from the Deputy Chief, GSD and others designated by him.

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b. [redacted] (or others) may call
upon [redacted] for assistance.

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c. [redacted] will provide the input
as it pertains to contractual data.

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4. [redacted] Policy Guidance Branch,
Staff, is designated project officer with the understanding
that he will be responsible for collecting the
substantive inputs from the personnel previously named,
drafting the notice and obtaining internal coordination
prior to submission to the Director. A deadline of
close of business 26 April is established for the
submission of the draft to the Director

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Chief of Staff
Office of ELINT
DD/S&T

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COS, [redacted] :6911:dp (4 April 1968)

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